BELVEDERE EAST CIVIC ASSOCIATION (BECA)
NOTICE OF ANNUAL GENERAL MEETING
Thursday, 29th October 2026
Time: 18h30

Venue: Batavia School of Skills, Laurier Road, Claremont (off Imam Haron Road) Safe parking is available in the school grounds.

To All Members,

Notice is hereby given that the Annual General Meeting (2026) of the Belvedere East Civic Association will be held on **29th October 2026 at 18h30,** at the **Batavia School of Skills, Laurier Road, Claremont.**

AGENDA

1. Welcome and apologies
2. Quorum - 20 (twenty) members of the Association who are present in person.
3. Approval of minutes of 2025 AGM
4. Matters arising from the minutes
5. Chairperson's report
6. Treasurer's report
7. Neighbourhood Matters
    a. *Parks*: maintenance and safety
    b. *Membership*: how to grow BECA profile and membership
    c. *Building in the area*: Building plan approval requirements and process, building regulations
    d. *Infrastructure in the area*: traffic, road maintenance, sewage, electricity etc
    e. *Security and safety*: crime developments. Security camera project.
8. Darren Bond, Harlyn Neighbourhood Watch
9. Robert Kaye, Deputy Chair CPF
10. Councillor Richard Hill, incumbent Ward Councillor for Ward 58
11. Election of Committee Members:
    a. Chair
    b. Treasurer
    c. Secretary
    d. Media and Communications
    e. Membership
    f. Building & Planning
    g. Security
    h. and 3 additional members.
12. Additional resolutions
    These must be submitted to the Secretary of the AGM by 12h00 on 28th October 2026 at paula.ensor@gmail.com or brought to the AGM and presented.
13. Any other business

14. Nominations: All nominations and acceptances (see forms attached) for election to the Management Committee must be sent for the attention of the Secretary at paula.ensor@gmail.com by **17h00** on 28th **October 2026 or presented at the AGM on the day.**

No proxy voting is allowed.

Please also find:

- an application form for membership at https://goo.gl/forms/JK5DrqSH5FqdA7KB2
- Nomination and acceptance forms for Committee Membership (attached below).

Please feel free to donate funds to the Association, as more funding will enable us to broaden the reach of the organisation and provide better support for the community.

Regards
BECA Committee

NOMINATION FORM FOR ELECTION OF MEMBERS TO THE MANAGEMENT COMMITTEE OF BECA AT THE ANNUAL GENERAL MEETING TO BE HELD ON 29th OCTOBER 2026

I nominate the following persons for the following positions:

Chair:	
Secretary:	
Treasurer:	
Membership:	
Media/Publicity:	
City Council/Ward Liaison:	
Building and Planning:	
Security:	
Other:	

SIGNED: _____ DATE: _____

Notes:

1. Nominations must be received by the Secretary at paula.ensor@gmail.com by **17h00** on 28**th October 2026 or brought with the voting member on the day**.
2. The nominated member's signed acceptance form must be submitted together with this nomination form on the date set out in note 1 above.
3. In the event of insufficient nominations being received by 28**th October 2026**, the new Committee may be elected by nominations and consent of the nominee being given at the meeting.
4. Management Committee members must be current members of BECA.

ACCEPTANCE OF NOMINATION TO SERVE AS A COMMITTEE MEMBER OF THE BELVEDERE EAST CIVIC ASSOCIATION

I _____

[FULL NAME IN CAPITAL LETTERS]

hereby consent to my nomination as a member of the Management Committee and I confirm that I am prepared to serve as a member of the Committee as ……..(state position for which nomination is accepted)

SIGNED: _____

DATE: _____

TEL (W): _____

TEL (CELL): _____

EMAIL: _____

MEMBERSHIP CURRENT: YES / NO