BELVEDERE EAST CIVIC ASSOCIATION

MINUTES OF THE ANNUAL GENERAL MEETING OF MEMBERS HELD AT BATAVIA SCHOOL ON 26TH OCTOBER 2023

PRESENT
Kath Kenyon - Chairperson
Erasmus van Niekerk (Rassie) - Treasurer
Paula Ensor – Secretary
Sonja Jensen – Media and Communication
Alan Glasser – Planning
Liezel Bailey
Doreen Chaplin
Jon Copley
Mary Davidson
Lesley Hart
Marc Lunau
Irma Mackenzie
Andreas Papavlachopoulos
Terence Pieterson
Andrew Ringrose
Lynette Slabbert
Grant Watters
Glenda Wickstrom
Zayne Nabbee

Approximately 6 other people were present but not recorded as they did not appear on the membership list.

APOLOGIES
Kate Christie
Mel Arnold
Ed Kinsey
Gail Hill
Lesley McFarlane
Patricia O'Connor
Taheera Shaboodien
Veronica Snyman
Anthony Topliss

In attendance: Alderman Paddy Chapple (representing Kate Christie) and Andrew Bateman (to speak on voter registration)

1. **WELCOME**
   Kath Kenyon in her capacity as chair opened the meeting at 7.10 pm and welcomed everyone present, including visitors: Alderman Paddy Chapple, representing Councillor Kate Christie, and Andrew Bateman who had asked to address the meeting on voter registration. The meeting was quorate.

2. **MINUTES OF PREVIOUS AGM**
   The minutes of the AGM of 18 October 2022 were approved. Proposed Alan Glasser and Seconded by Rassie van Niekerk.

3. **MATTERS ARISING**

There were no matter arising from the minutes of the previous AGM.

4. CHAIRPERSON'S REPORT

Kath Kenyon reported on BECA's activities since the last AGM. The report is appended to the minutes. She thanked the committee for the work they had done and welcomed new members. She asked members to mark the memory of Kevin Harewood who had been very active in BECA and who passed away a few months ago. She reminded members of the important role of BECA and the need to build membership and provide support for its management committee and sub-committees.

4. **TREASURER'S REPORT**

Rassie confirmed the BECA bank account currently has a balance of approximately R33,000 which meant BECA was in a good financial position. This amount includes membership fees, Kidpreneur market income and donations to the camera project, which now stand at around R10,000. BECA's main expenses are bank changes, email hosting, banners, and other miscellaneous small items. Rassie indicated that he wished to motivate for BECA to allocate some of this accumulated surplus to the camera project and to Harlyn. It was imperative that the BECA area raised its security presence by installing more cameras

5. **PRESENTATION BY ALDERMAN PADDY CHAPPLE**

Alderman Chapple spoke on behalf of the Ward Councillor, Kate Christie. He asked for a minutes silence to remember all those who have been killed in Ukraine, Russia, Gaza and Israel. Key points made:

- The importance of keeping verges mowed and tidy and streets swept of leaves etc
- The Parks department has a very limited budget so members should look aty ways of keeping them clean and useable.
- Crime is a big and increasing problem – all incidents should be reported. Neighbourhood watches play an essential role.
- Street people – Kate is very active with homeless and street people. U-turn is playing an important role in this regard. Drugs are a serious problem, especially heroin.
- The M5 was an area of particular concern – people living there were being moved
- Concern was expressed about the dumping that occurs around the green bins on belvedere Road. Informal traders are responsible to some extent.
- City of Cape Town app – please use this to log faults/concerns. If a case is designated "closed" this does not mean it has been resolved, but that it has been passed on to the relevant department.
- 18th and 19th November are voter registration days
- Thanks were expressed to Kath Kenyon and the BECA Committee, and to the Claremont SAPS.

6. PRESENTATION BY ANDREW BATEMAN

Andrew Bateman announced that voter registration would take place at Batavia School on 18th and 19th November and called on those present to ensure that they were registered to vote. Concern was expressed that he was using the BECA AGM to canvas for a particular political party (the DA) and Rassie clarified that BECA is a non-party political body which did not endorse any particular party, or suggest to members which way they should vote.

6. **NEIGHBOURHOOD MATTERS**

Agenda items 9a to 9d were not discussed. Rassie spoke to item 9e, Security, and explained the camera project which he had initiated within BECA. He put up a map of the area to show the gaps in camera coverage. It is essential that we close the gaps around the periphery of our area. He called on those with cameras to allow them to feed into the Harlyn system, so that we could increase the scope of crime surveillance. This would in no way erode personal privacy as it is only shots of the street that are required by Harlyn. This linkup would only be possible if the cameras had a continuous power supply and internet connection. We want to raise funds for two licence-plate recognition cameras, as well as a number of overview cameras. Rassie will get quotes for the best technology. R10,000 has been

collected so far for the project. He informed the meeting that child minders were being mugged while walking with children. It is essential to alert Harlyn and notify the police. Kath warned that people should not walk on the streets with their cell phones in view.

There was some discussion about different kinds of cameras and their technical specifications. Paddy Chapple strongly endorsed the plan to install cameras. It was suggested that BECA members should go house to house to encourage the linking of individual home cameras to Harlyn. Many members indicated they wished to install cameras but did not know where to start, in terms of technical specifications, cost etc. It was suggested that we look into the possibility of obtaining discounts on cameras for BECA members. It was emphasised that ALL donations to the camera project are critically important, however small.

Those present discussed the need for expanding the membership of BECA. There are approximately 900 homes in the BECA area, yet we have around 70 members, with approximately 24 people present at the AGM. Rassie urged those present to help build BECA, by speaking to neighbours and friends in the area. There was some discussion of increasing the number of markets to raise funds for BECA, as well as marking more religious festivals in the community to celebrate our diversity and build a stronger community.

Rassie will get guide prices for cameras and the best technical specs. At the moment, BECA is looking at two (2) licence recognition cameras at R30,000 each, and 5 overview cameras of approximately R5000 each.

7. **ELECTION OF COMMITTEE MEMBERS**

The following elections were approved by the meeting:

Chair: Taheera Shaboodien. Proposed Kath Kenyon, seconded Rassie van Niekerk.
Treasurer: Lesley Hart. Proposed Kath Kenyon, seconded Rassie van Niekerk
Secretary: Paula Ensor. Proposed Kath Kenyon, seconded Rassie van Niekerk
Media and Communications: Sonja Jensen. Proposed Kath Kenyon, seconded Rassie van Niekerk
Security: James Cook. Proposed Kath Kenyon, seconded Rassie van Niekerk
Buildings and planning: Alan Glasser. Proposed Kath Kenyon, seconded Rassie van Niekerk
Membership: Merilyn Mehl. Proposed Kath Kenyon, seconded Rassie van Niekerk
Parks: Max Schablitsky. proposed Alan Glasser, seconded Sonja Jensen.

8. ANY OTHER BUSINESS

A query was raised about the BECA telegram groups and it was clarified that these had been set up by the previous committee and that except for the BECA Members group, the other groups are not directly administered by the current BECA management committee.

A further query was raised about building permission and whether and how objections could be made to developments which were non-compliant. The issue arose in relation to building of walls and whether it was possible to apply for a departure from the standard height. It was agreed to take this further after the meeting closed.

THE MEETING ENDED AT 8.45 pm.

APPENDIX 1

Chairperson's report 2023

This has been another busy and productive year for our civic association.

I would like to take this opportunity to thank my committee for all their time and effort this year. Our success is not possible without the time given up by our committee, all of whom are volunteers and have many other commitments, such as work and family. I'd also like to welcome those who joined the committee during the year: Paula Ensor, Taheera Shaboodien, Merilyn Mehl, Melanie Arnold, Lindy Palos and James Cook.

Rowan Fraser has also taken on the role of representing BECA at the weekly Community Policing Forum meetings and feeding this information back to our residents.

I would like to take a few moments to remember Kevin Harwood, who, sadly, passed away at Easter. He was very active on this committee as well as both the Ward committee and Subcouncil 11 committees and provided a great deal of valuable input on various planning matters too.

We have also said goodbye to Veronica Snyman and Trish O'Connor, who stepped down during the year.

The benefits of a civic association include having a formalised team within our area where residents can air concerns and liaise with council regarding solving any problems or developing different aspects of our community. To this end, the chair and committee have been working as a team to ensure that the required council procedures and legislation are followed in handling any query -- especially those impacting the greater BECA area. This has included working with our ward councillor, Land Use and Town Planning, City Parks, Law Enforcement, Harlyn Neighbourhood Watch and our neighbouring Civic Associations.

As mentioned, this has included having a representative of the committee sitting on Sub Council meetings with other Civic Associations and members of the City, which gives us access to information on development plans for our area and to policy updates that may impact BECA. This ensures we can provide the neighbourhood with this information to allow individuals to comment on these proposals and decisions. Taheera Saboedien has taken on the role of Ward Liaison.

We have also started setting up sub committees to assist in running specific areas of concern within our area. Currently we have a Buildings sub-committee which does need additional volunteers.

We would also appreciate volunteers to assist with Community Building, Events, Fundraising and Media. There is also a need for a Parks committee to assist with maintenance and other issues with our parks.

This last year has been busy and productive as we have taken on those issues raised at our previous AGM, as well as others that have arisen during the year, including public infrastructure (such as street lights, drain covers, traffic control and parks), buildings and planning, crime prevention and management of street people as well as community building.

Over this year we have:

- Worked closely with Katherine Christie, our ward councillor on issues around development and infrastructure in our area:
    - Escalated to councillor level issues such maintenance in all three of our parks
    - Carried out walking assessments of problem spaces within the areas around Loch Road, the parks, Garfield Rd and others.
    - Re-elected a representative to sit on the City Sub Council
    - Had representatives sit on the Ward 58 committee
    - Submitted suggestions for the ward budget to secure funding for our area.
    - Worked together to resolve issues around traffic and building work within our area.
- Hosted a talk by Uturn about responsible giving and the work they do with the street people in our area
- Liaised with Harlyn to initiate a community-based camera project that will be ongoing..
- Organised another successful Kidpreneurs' market
- Arranged the annual Halloween Trick or Treat
- Responded to requests for planning permission
- Worked with the Problem Buildings Unit to understand procedures and resolve ongoing issues with developers
- Participated in the GLCA market
- Had representation on the local Community Policing Forum.

We strive for a vibrant, cohesive and engaging community, and having residents and businesses all compliant with laws and regulations is a goal that we believe could reduce a lot of friction that can erode harmony in the neighbourhood.

Furthermore, we would like to see more community involvement in both social and administrative spheres. We are planning more social functions to go with the existing Kidpreneur's market and Halloween. These will include a Mandela Day activity and we are looking for suggestions as to how we can celebrate the cultural diversity of our area too.

I'd like to take this opportunity to introduce the people who have kindly volunteered to be on our committee for the upcoming year. Most of us are happy to stand again. However Rassie van Niekerk, Lindy Palos, Melanie Arnold and I (Kath Kenyon) will be stepping down, leaving our portfolios open.

I would like to thank everyone for their support over the last two years. It has been a steep learning curve and I hope that BECA will continue to flourish from here on.

Thank you to Taheera Shaboodien for agreeing to be nominated as the next Chair of the Committee. Unfortunately she will not be able to attend the AGM as she is overseas but I will speak to her nomination.

Where someone has been newly nominated for a portfolio, I have listed them in red.:

Chair	Taheera Shaboodien
Secretary	Paula Ensor
Treasurer	
Ward Liaison	Taheera Shaboodien
Media and Communications	Sonja Jensen
Safety and Security advisor	James Cook
Buildings and Planning	Alan Glasser
Fundraising	
Membership	Merilyn Mehl
Additional Members	

Should anyone else feel they would like to stand for any position on the committee, or to join it, please indicate this when we hold the election. Should there be no new nominations, then we will take a vote to confirm the current committee.

Kath Kenyon

Chair

APPENDIX 2

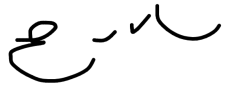
BELVEDERE EAST CIVIC ASSOCIATION

BALANCE SHEET AS AT 30 JUNE 2023

	Note	2023 R	2022 R
Assets			
		13 384 0	4 426 0
Current Assets		**13 384**	**4 426**
Bank - cheque account			
Stock - Event supplies			
		300 0	1 400 911
Total Assets		**13 384**	**4 426**
Members' Funds and Liabilities			
Capital and Reserves			
Accumulated Reserves		13 084	2 116
Current Liabilities		**300**	**2 311**
Membership fees pre-payments			
Accounts Payable			

Total Members' Funds and Liabilities	**13 384**	**4 426**

The Annual Financial statements have been prepared in terms of the Constitution and are approved by :



TREASURER

Date: 2 October 2023



Date: 2 October 2023

APPENDIX 3

BELVEDERE EAST CIVIC ASSOCIATION

INCOME STATEMENT

FOR THE YEAR ENDED 30 JUNE 2023

	Note	2023 R	2022 R
Income - Membership fees and Donations		**10 850.00**	**2 450.00**
Membership Fees Received		9 130.00	2 340.00
Add : Membership fees prepaid from previous year		1 400.00	0.00
Less : Membership fees prepaid for following year		-300.00	-1 400.00
Donations		620.00	1 510.00
Income - Fundraising Events		**3 400.00**	**2 217.90**
Kidpreneur		3 400.00	0.00
Boerie Braai		0.00	2 217.90
Total Income		**14 250.00**	**4 667.90**
		Gross Profit	**0.00**
			0.00
			0.00
			0.00
Less : Cost of Sales - Fundraising Events			0.00
Opening Stock			
Plus Purchases and related costs			
Less Closing Stock			**14 250.00**

-2 439.95

0.00
2 439.95
2 439.95
0.00

2 227.95

Less : Expenses	**-3 281.99**	**-112.30**
Accounting fees	0.00	0.00
Bank Charges - Bank	133.20	112.30
Bank Charges - Snapscan	192.34	0.00
Email and Domain costs	630.00	0.00
Marketing	2 326.45	0.00
Net Surplus for the year	**10 968.01**	**2 115.65**
Taxation	0.00	0.00
Surplus after Taxation	**10 968.01**	**2 115.65**
Accumulated Income at the end of the year	**13 083.66**	**2 115.65**

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